

**Our Ref No. DB479<sup>T1</sup> /7**

Budget Department,  
Ministry of Economic Planning & Budget;  
Akure,

10th November, 2017.

**CIRCULAR LETTER TO:**

The Chief of Staff to the Governor,  
The Senior Special Assistant to the Deputy Governor,  
All State Commissioners,  
The Secretary to the State Government,  
The Head of Service,  
Special Advisers,  
Chairmen of Commissions, Boards & Parastatals  
All Permanent Secretaries,  
The Clerk of the House of Assembly,  
The State Auditor-General,  
The State Accountant-General,  
The State Statistician-General,  
Tutors General,  
The Chief Registrar, Ondo State Judiciary,  
Registrars of State Owned Tertiary Institutions,  
All Heads of Extra-Ministerial Departments.

## **2018 BUDGET PREPARATION ROUNDTABLE/STAKEHOLDERS WORKSHOP**

In continuation of the 2018 Budget Preparation exercise, a two-day roundtable/stakeholders workshop to discuss the details of the proposals and harvest the inputs of relevant stakeholders is slated for 13<sup>th</sup> and 14<sup>th</sup> November, 2017.

2. Details of the meeting is as follows:

**Date:** Monday 13<sup>th</sup> and Tuesday 14<sup>th</sup> November, 2017

**Venue:** Conference Hall, Ministry of Economic Planning & Budget

**Time:** 10.00 am Daily

3. All Accounting Officers are enjoined to personally lead the team from their MDAs to the meeting.

4. Kindly accord this circular the deserved priority it deserves, please.

V.F. Olajorin  
***for: Permanent Secretary***